



Annual Exam Plan 2008-2009

Prepared by
Human Resources Branch
Selection and Certification Section
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It is important to note that this is a working document and changes do occur frequently. It is anticipated that bulletins announcing testing will be released during the quarter identified for each classification.

Requests for changes to the Annual Exam Plan are submitted to the Selection and Certification Section through your Division Chief.

Updates will be made on a continuous basis.

You may contact the analyst assigned to the classification with any questions.

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Continuous Testing Coordinator

Initials	Technician	E-Mail	Phone
VC	Vinnetta Cole	Vinnetta.Cole@dhcs.ca.gov	(916) 552-8339

1st Quarter

July 2008 – September 2008

Classification Title	Analyst	Lead	Base	Type	Status			
					Bulletin Release	Filing Deadline	List Released	Comments
Accountant Trainee	LJ	DOT	Open	Written	6/20/08	7/7/08	9/30/08	Completed
Accounting Technician	LJ	CDCR	Open	Written	8/28/08	9/25/08		In Progress
Assistant Information Systems Analyst	LA	SPB	Open	Written	7/15/08	Continuous	merged	Completed
Associate Governmental Program Analyst	VC	DHCS	Promo	Written	8/22/08	9/22/08	11/12/08	Completed
Associate Information Systems Analyst (Specialist)	LA	SPB	Open	Written	7/15/08	Continuous	merged	Completed
Associate Personnel Analyst	LJ	DHCS	Promo	Evaluation of Education and Experience	7/18/08	8/1/08	8/22/08	Completed
CEA 1, Special Assistant to the Director	LJ	DHCS	Promo	Statement of Qualifications	7/28/08	8/29/08	9/17/08	Completed
CEA 2, Chief, Human Resources Branch	LJ	DHCS	Promo	Statement of Qualifications	8/15/08	8/29/08	9/17/08	Completed
CEA 2, Chief, Office of Women's Health, DHCS	LJ	DHCS	Promo	Statement of Qualifications	8/11/08	8/22/08	9/8/08	Completed
CEA 3, Chief, Fiscal Forecasting and Data Management	LJ	DHCS	Promo	Statement of Qualifications	7/16/08	8/1/08	8/8/08	Completed
CEA 4, Assistant Chief Counsel (Medi-Cal Regulations)	LJ	DHCS	Promo	Statement of Qualifications	7/28/08	8/29/08	10/6/08	Completed
CEA 5, Chief, Safety Net Financing Division	LJ	DHCS	Promo	Statement of Qualifications	8/27/08	9/10/08	9/19/08	Completed
CEA 5, Project Director, Fiscal Intermediary MMIS	LJ	DHCS	Promo	Statement of Qualifications	6/23/08	7/18/08	7/28/08	Completed

1st Quarter

July 2008 – September 2008

Classification Title	Analyst	Lead	Base	Type	Status			
					Bulletin Release	Filing Deadline	List Released	Comments
Executive Assistant	LJ	DHCS	Open	Written 50% Oral Interview 50%	7/11/08	7/25/08		In Progress
Health Program Audit Manager II, DHS	LA	DHCS	Promo	Oral Interview	8/8/08	8/22/08	10/30/08	Completed
Public Health Medical Administrator I	FP	CDPH	Open	Evaluation of Education and Experience	5/13/08	6/13/08		In Progress
Senior Programmer Analyst (Specialist)	LA	DHCS	Open	Written	9/19/08	10/3/08		In Progress
Staff Programmer Analyst (Specialist)	LA	DHCS	Open	Written	9/19/08	10/3/08		In Progress

2nd Quarter

October 2008 – December 2008

Classification Title	Analyst	Lead	Base	Type	Status			
					Bulletin Release	Filing Deadline	List Released	Comments
Accountant I (Specialist)	LJ		Open					
Administrative Law Judge II, DSS	LJ	DHCS	Open					
Administrative Law Judge, DHS	LJ	DHCS	Open					
CEA 3, Chief, Benefits, Waiver Analysis, and Rates Division	LJ	DHCS	Promo	Statement of Qualifications	9/26/08	10/31/08		In Progress
CEA 3, Chief, Utilization Management Division	LJ	DHCS	Promo	Statement of Qualifications	9/19/08	10/24/08		In Progress
Data Processing Manager I	LA	DHCS	Promo					
Data Processing Manager II	LA	DHCS	Promo					
Fraud Investigator, DHS	LA	DHCS	Open					
Office Services Supervisor I (Typing)	TJ	DHCS	Promo					
Physical Therapy Consultant	FP	DHCS	Open	Evaluation of Education and Experience	10/8/08	10/24/08		In Progress
Research Program Specialist I	FP	DHCS	Open					In Progress
Research Program Specialist II	FP	DHCS	Open					In Progress
Warehouse Manager I	LJ	DHCS	Promo	Evaluation of Education and Experience	11/7/08			In Progress

3rd Quarter

January 2009 – March 2009

Classification Title	Analyst	Lead	Base	Type	Status			
					Bulletin Release	Filing Deadline	List Released	Comments
Accounting Analyst	LJ	DHCS	Open					
Assistant Administrative Analyst – Accounting Systems	LJ	HHSA	Open					
Associate Accounting Analyst	LJ	DHCS	Open					
Associate Administrative Analyst – Accounting Systems	LJ	HHSA	Open					
Assistant Information Systems Analyst	LA	DHCS	Promo					
Business Service Assistant (Specialist)	LJ	CDPH	Promo					
Health Program Manager II	TJ	DHCS	Open					
Health Program Manager III	TJ	CDPH	Promo					
Management Services Technician	TJ	DHCS	Promo					
Nurse Consultant III (Specialist)	FP	DHCS	Open					
Nurse Consultant III (Supervisor)	FP	DHCS	Open					
Research Analyst I - General	FP	DHCS	Open					
Research Analyst II – General	FP	DHCS	Open					

3rd Quarter

January 2009 – March 2009

Classification Title	Analyst	Lead	Base	Type	Status			
					Bulletin Release	Filing Deadline	List Released	Comments
Senior Information Systems Analyst (Specialist)	LA	DHCS	Promo					
Senior Information Systems Analyst (Supervisor)	LA	DHCS	Promo					
Staff Counsel III (Specialist)	LJ	DHCS	Open					
Staff Counsel IV	LJ	CDPH	Promo					
Staff Information Systems Analyst (Specialist)	LA	DHCS	Promo					

4th Quarter

April 2009 – June 2009

Classification Title	Analyst	Lead	Base	Type	Status			
					Bulletin Release	Filing Deadline	List Released	Comments
Accounting Administrator III	LJ	DHCS	Promo					
Associate Business Management Analyst	LJ	DHCS	Promo					
Dental Consultant I, DHS	FP	DHCS	Open					
Dental Program Consultant, DHS	FP	DHCS	Open					
Nurse Evaluator IV, Health Services	FP	DHCS	Promo					
Supervising Fraud Investigator I, DHS	LA	DHCS	Promo					
Supervising Program Technician I	TJ	CDPH	Promo					
Supervising Program Technician II	TJ	CDPH	Promo					
Systems Software Specialist II (Technical)	LA	DHCS	Promo					
Word Processing Technician	TJ	DHCS	Open					

Continuous Testing

Class Title	Coordinator	Base	Type	Frequency	Link to Exam
Assistant Medi-Cal Eligibility Analyst	VC	Open	Evaluation of Education and Experience	Monthly	
Associate Life Actuary	VC	Open	Training and Experience Questionnaire	As Received	
Associate Medi-Cal Eligibility Analyst	VC	Open	Evaluation of Education and Experience	Monthly	
Auditor I	LA	Open	Training and Experience Questionnaire	Semi-Monthly	
Health Program Auditor II, DHS	VC	Promo	Evaluation of Education and Experience	Monthly	
Health Program Auditor III, DHS	VC	Promo	Evaluation of Education and Experience	Monthly	
Medical Consultant I, DHS	VC	Open	Evaluation of Education and Experience	Monthly	
Medical Consultant II, DHS	VC	Open	Narrative Supplemental Application	Monthly	
Nurse Consultant II	VC	Open	Oral Interview	Monthly	
Nurse Evaluator II, Health Services	VC	Open	Training and Experience Questionnaire	Monthly	
Nurse Evaluator III, Health Services	FP	Open	Training and Experience Questionnaire	Monthly	
Office Assistant (Typing) *	SPB	Open	Written	Semi-Monthly	
Office Technician (General)	SPB	Open	Written	Semi-Monthly	
Office Technician (Typing)	SPB	Open	Written	Semi-Monthly	
Pharmaceutical Consultant I, DHS	VC	Open	Training and Experience Questionnaire	Monthly	

Continuous Testing

Class Title	Coordinator	Base	Type	Frequency	Link to Exam
Pharmaceutical Consultant II DHS (Spec)	VC	Open	Evaluation of Education and Experience	Monthly	
Senior Life Actuary	VC	Open	Training and Experience Questionnaire	As Received	
Staff Counsel	VC	Open	Training and Experience Questionnaire	Monthly	
Staff Services Analyst	SPB	Open	Life Experience Questionnaire	Semi-Monthly	